



GENERAL TERMS AND CONDITIONS

ENROLLMENT

We require a completed enrollment for each individual camper. Forms are accepted **over our secure online enrollment system**. If you choose to enroll by mail, forms must be filled out completely and mailed (with applicable deposits or full payment per camper) to: Outpost Summer Camps, 13446 Poway Rd., #240, San Diego, CA 92064.

BALANCES

The full balance of camp fees for all sessions is due by June 1. If payment has not been received within two weeks of the camper's start date, and if no special arrangements have been made with the office, enrollment will be cancelled. There is a \$20 fee for all returned checks.

DISCOUNTS, CHANGES, AND CANCELLATIONS

There will be a \$50 fee for any change in schedule (days per week, session, etc.) for each camper once they are enrolled prior to May 31st. After May 31st a change fee of \$100 will be charged. This fee does not apply if you increase the amount of time your child comes to camp.

For our Day Camp and Senior Outpost programs there will be a \$50 fee for any cancellation prior to March 31. In April, \$100 of your camper's deposit is non-refundable (per child). In May, \$200 is non-refundable, and in June, the full deposit of \$300 is non-refundable. For our Pre Camp program there will be a \$25 fee for any cancellation prior to March 31. In April, \$50 of your camper's deposit is non-refundable (per child). In May, \$100 is non-refundable, and in June, \$150 is non-refundable. Refunds are processed within one month of cancellation. The cancellation fee is enforced regardless of whether the space can be filled from the wait list.

Once your child has started attending Outpost, **there are no refunds in tuition with one exception:** if your child cannot attend camp due to an extended serious illness or accident (two consecutive camp weeks or more) the camp will share the total loss in tuition with the parents by assuming one half of it in the form of credit on account, makeup or cash, to be left to the discretion of the Director. This does not include the child having a cold. Proof of extended illness by written statement of a licensed physician is required for any type of credit offered by camp. OSC reserves the right to dismiss a camper whose conduct or influence is unsatisfactory, or in the opinion of the Director, not in the best interest of the program. There will be no refunds for this type of cancellation.

Enrollments are processed on a first come, first served basis. Those enrollments received after the program is full will either be placed on a waiting list, or returned along with the full deposit, depending on the decision made by the parent upon notification of this situation by our administrative staff.

TRANSPORTATION (DAY CAMP AND SENIOR OUTPOST)

Outpost Summer Camps provides door-to-door service to homes/businesses within the zip codes listed on our Transportation Terms and Conditions sheet, unless you live in an inaccessible area as determined by our office. "Inaccessible areas" can include some gated communities or other difficult-to-reach areas. More information about our transportation service is provided on the Transportation specific Terms and Conditions sheet below. **Please review this information carefully as your home might be in an inaccessible area for door-to-door service.** Call the office with questions. Any changes requested for transportation after June 1 cannot be guaranteed.

ACTIVITIES

Vigorous outdoor and recreational activities, including swimming for Summer Day Camp and Senior Outpost, are an integral part of our programs and are included as part of the total camp fee. Any physical activity, of course, has risk, but the camp administration believes that with the proper supervision, the benefits far outweigh the risks. If there are any activities in which you do not want your camper to participate, **please send a signed letter to the office** so that we can accommodate your request.

ABSENCES

If your child is going to be absent from camp, it is important to call or email the office. Our office number is (858) 842-4900 and our email is office@outpostsummercamps.com. This ensures that the counselors and drivers can plan their activities and routes accordingly, and that other families will not be unduly inconvenienced. No make up days will be given for any reason. Even if you have obtained a director's direct phone number over the course of the summer, please call or email the office (not the director) to ensure the correct people have the information in a timely manner.

ILLNESSES

Your child must be free from fever, diarrhea and vomiting for 24 hours before returning to camp. Campers with Upper Respiratory Infections, persistent nasal discharge that is purulent or discolored, excessive coughing or appears to be too ill or uncomfortable to adequately function in an active, outdoor camp setting should stay home until there are no symptoms for 24 hours or a written doctor's medical release is obtained.

ACCIDENTS

In the event a child is hurt at camp and needs emergency treatment, the staff will try to reach the camper's parents or emergency contact immediately. Outpost Summer Camps' accident insurance covers, up to our policy limits, any injuries received at camp to the extent that they are not covered by any other health and/or accident insurance covering the child.

HIRING PRACTICES

Outpost is an equal opportunity employer. In hiring our staff and directors, we do not discriminate based on gender, race, ethnicity, sexual orientation, gender identity, mental/physical capabilities or any other classes beyond what is necessary to perform required job duties. By enrolling your camper you are acknowledging and agreeing to our hiring practices and trusting Outpost to hire the best person for the job regardless of aforementioned or other discriminatory factors.

T-SHIRTS

At the Summer Open House held prior to your child's first day of camp, you will receive two new camp shirts for the season. Please have your camper try on the shirts. Only unworn and unwashed shirts can be exchanged for another size. Please clearly mark your child's name in his or her shirt before it is worn to camp. For campers not present at the Open House, shirts will be sent home on the child's first day of camp. Campers enrolled in multiple sessions will only receive one set of shirts for the summer. Additional t-shirts can be purchased through the camp office for \$15 a pair.

LOST AND FOUND

The only item your camper will need to bring to camp each day is a disposable sack lunch (reusable lunch bags are encouraged in Pre Camp and Senior Outpost). **Please do not send valuables with your child to camp. Please do not send coolers, backpacks, towels, (unless your camper is in the Senior Outpost program), electronics or other personal items.** All clothing that is sent should be clearly marked with the camper's name. While Outpost Summer Camps will try to prevent articles from being lost, we encourage each child to be responsible for his or her own property and we cannot be responsible for lost items.

TRANSPORTATION TERMS AND CONDITIONS

(DAY CAMP AND SENIOR OUTPOST ONLY)

Please read this information thoroughly and carefully. It is the responsibility of the parent to abide by and understand our transportation policies.

INTRODUCTION

Outpost Summer Camps, is pleased to offer safe and convenient door-to-door transportation for most of our **summer camp** families.

AREAS SERVED

Please check our transportation map online for most current information regarding areas served. We currently provide door-to-door transportation service** to the following areas designated by zip code:

92131	Scripps Ranch
92130*	Carmel Valley
92129	Rancho Peñasquitos/Santaluz
92128	Sabre Springs/CMR/RB
92127*	Rancho Bernardo/4S Ranch
92091*	Rancho Santa Fe
92067*	Rancho Santa Fe
92064*	Poway
92014*	Del Mar

* For these areas we provide door-to-door transportation to some but not all homes. Pick up spots are available. Contact our office if you live in one of these areas.

** We provide door-to-door transportation to the same drop off and pick up location (one address only).

Outpost Summer Camps also picks up and drops off at express stops in many of the above areas. If you live outside the zip codes listed above, but are still interested in transportation, please contact our office for more details.

INACCESSIBLE AREAS

Outpost Summer Camps provides door-to-door service unless you live in an inaccessible area as determined by our office. The accessibility of an area is based on multiple factors such as time traveled, geographical location, road accessibility, and safety, among others (e.g., narrow roads by the beach, small apartment complexes). If the location of your home is determined to be inaccessible by the camp office, we can arrange a pick-up and drop-off point close to your home, or you may choose to drop your camper off and pick him/her up at camp each day.

If you live in a gated community, our office may classify your home as inaccessible. If you are concerned about your home being classified as inaccessible due to this reason or due to conditions similar to those listed above, it is important you contact the office prior to enrolling your camper(s).

SAFETY

Outpost Summer Camp drivers are required to pass a pre-employment physical and drug/alcohol test, obtain a California Class B Commercial Drivers License, and complete over 20 hours of pre-camp drivers training. They are chosen for their safe driving records and experience. Our 15-passenger vans are inspected each morning prior to use. Drivers carry fire extinguishers and first aid kits in the vehicles at all times, and they are trained in both First Aid and CPR.

TIME OF SERVICE

While we offer door-to-door transportation to most of our families, Outpost Summer Camp does not offer a "taxi" service. Because of the many logistics involved in providing this type of service to hundreds of families each summer, we are not able to accommodate specific requests of any kind for pick-up times, drop-off times, etc, regardless of parents' work schedules or other time commitments.

The Outpost Summer Camp day is 9:00 AM to 4:00 PM. Your camper will be picked up in the morning by our camp van anytime between 8:00 AM and 9:00 AM. Your pick-up time is determined by your home's distance from camp and from the van driver's point of origin. **We cannot accommodate specific requests for early or late morning pick-up times for this reason.** Your exact pick-up time range (a 10 minute window) will be given to you by your van driver prior to your session (usually just after Open House which is typically the Saturday before each session starts), and should remain consistent throughout the session by the second or third day of camp. Please have your camper ready to go by the pick-up time, as delays can inconvenience other families on the route.

Your camper will be dropped off at home between 4:10 and 5:10 PM. Again, your exact drop-off time range (a 10 minute window) will be given to you by your van driver prior to the start of your session, and should remain consistent throughout the session by the second or third day of camp. This drop-off time is determined by your home's distance from camp. **An adult must be home to meet your camper. If an adult other than the parent will be meeting your camper, please contact the camp office to let us know. We cannot drop off a camper without an adult being present.** The only exception to this rule is for Senior Outpost campers whose parents have completed the Drop Off Waiver.

Please note that if enrolled for 5 days per week, the Monday, Wednesday, Friday times may differ from the Tuesday, Thursday times. This will be indicated when you receive these times from your van driver. In rare cases you may have a different van driver on Mondays, Wednesdays and Fridays than on Tuesdays and Thursdays.

PARENT PICK UP/DROP OFF AT CAMP AND EXTENDED CAMP

Parents not choosing to use door-to-door transportation have two options. You may drop off your child between 8:45 and 9AM and pick them up between 3:45 and 4PM. OR you can register for our Extended Camp program, and drop off your child as early as 7:30 AM and/or pick them up by 5:30PM. Contact our office for more details on either the pick-up/drop-off (Park) option or Extended Camp.

SWITCHING ROUTES

Due to limited space on our van routes, campers may not ride to or from camp on another driver's van route. Requests for this type of service usually occur when one camper wants to spend the night at another camper's house, and the parents ask if one can ride home on the other's van. Unfortunately, we are unable to accommodate these types of requests.