



## TERMS AND CONDITIONS 2024

Upon confirmation of enrollment, you have agreed to all of our Terms and Conditions listed below. Please note that these are important and cover common situations such as illness, absences, and refunds. It is your responsibility to read all of these in full so that you are fully informed about how Outpost will treat issues that may occur with regards to your child and your summer enrollment. If you have any questions about these, please contact our office. Thank you.

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### **1. ENROLLMENT AND CONFIRMATION**

We require a completed enrollment for each individual camper, including up-to-date medical information. Forms are accepted through our secure online enrollment system.

Enrollments are not fully confirmed until a parent has spoken to the enrollment director on the phone. If the enrollment director is unable to reach the parent, they will follow up with a voicemail and email. If there is no response for two weeks, your registration will be cancelled, and all payments will be refunded. The enrollment director will follow up multiple times before cancelling.

If “pay by check” is selected and payment is not received, the enrollment is not confirmed. If no payment is received or scheduled within one week after initial contact from the enrollment director, the registration will be cancelled.

If you choose to pay by check, please mail payment to:  
Outpost Summer Camps, 13446 Poway Rd., #240, San Diego, CA 92064.

Enrollments are processed on a first come, first served basis. Those enrollments received after the program is full will either be placed on a waitlist or cancelled depending on the decision made by the parent upon notification of this situation by our administrative staff. If the enrollment is cancelled at that time, the full deposit and registration fee will be refunded.

### **2. REGISTRATION FEE**

A nonrefundable **\$50 registration fee** per camper per summer is due at the time of enrollment along with a \$200 deposit per camper. The registration fee is only charged one time whether a child is enrolled in one or more sessions. After enrollment is confirmed, the fee will not be returned under any circumstances.



### 3. DEPOSITS

A **\$200 deposit per camper** is required upon enrollment. **After March 31**, the deposit is non-refundable.

### 4. DISCOUNTS FOR RETURNING FAMILIES

**Returning Family Discount:** \$50 off each child's enrollment per summer (not per session) if enrolled before January 31.

**Referral Discount:** \$25 off per *new referred family* (not per enrolled child or session). Available to returning families only. New family must provide the referring/returning family's name upon enrollment.

### 5. BALANCES

**The full balance of camp fees for all sessions is due by June 1.** If payment has not been received by June 1<sup>st</sup>, and if no special arrangements have been made with the office, enrollment will be cancelled, and the \$200 deposit will not be returned. There is a \$30 fee for all returned checks.

### 6. DROP-OFF, PICK-UP, and EXTENDED

**For Day Camp and Senior Outpost:**

Parents will drop off between 8:45 and 9:00 AM

Parents will pick up between 3:00 and 3:15 PM

Campers (NOT in Extended) who are not picked up by 3:15 PM will be moved to the Extended Program and charged a \$20 late fee per day.

**For Campers registered in AM Extended:**

Parents will drop off between 8:00 AM and 9:00 AM

**For Campers registered in PM Extended:**

Parents will pick up between 3:15 PM and 4:30 PM

Children picked up late from Extended – at 4:31 PM or later – are charged a \$1 *per minute late* fee.

### 7. CHANGES

**After April 1**, there will be a **\$100 fee** for any change in schedule resulting in a reduction of total enrolled days (e.g., changing from Sessions 1 & 2 to only Session 1) for each camper. This fee does not apply if you increase the amount of time your child comes to camp or maintain the same number of camp days (e.g., changing from Session 3 to Session 4, space-permitting).



## 8. CANCELLATIONS

### Parent-initiated Cancellations:

The \$200 deposit will not be refunded after March 31. For cancellations made between **April 1 and June 1**, parents will be refunded any amount beyond the \$200 deposit per camper and \$50 nonrefundable registration fee.

For cancellations made after **June 1**, there will be no refunds.

Outpost-initiated Cancellations: In the unlikely event that Outpost is not able to run camp this summer (due to any unforeseen crisis/circumstance, natural disaster, etc):

If camp closes for the summer **before March 31**, all deposits (and any payments made beyond the deposit) will be returned. The \$50 nonrefundable registration fee will not be returned.

If camp closes for the summer **on or after April 1**, we will refund any amount paid beyond the \$200 deposit and the \$50 nonrefundable registration fee.

If camp closes **on or after June 1**, any unused camp fees paid (beyond the \$200 deposit and the \$50 nonrefundable registration fee) will automatically roll over to the following summer.

## 9. ABSENCES

**If your child will be absent from camp, please call or email the office: (858) 842-4900 or [office@outpostsummercamps.com](mailto:office@outpostsummercamps.com).** No make-up days are given for any reason. If you have obtained a director's direct number over the course of the summer, you still are required to call/email the office (not the director) to ensure the correct people have the information in a timely manner.

## 10. ILLNESS

**Parents must screen their children for illness prior to them coming to camp each day.**

If your child has symptoms of sickness, including any of the following symptoms, please do not send them to camp:

- Fever or chills
- Fatigue
- Muscle or body aches
- Cough
- Shortness of breath
- New loss of taste or smell
- Sore throat
- Congestion or runny nose
- Headache
- Nausea, vomiting, and/or diarrhea

When a child experiences any of the sickness symptoms above, they may return to camp after symptoms have resolved (without medication). For serious illness, a doctor's note will be required in order to return to camp.

If your child has any of the above symptoms consistently due to allergies or for any other diagnosed non-contagious condition, please include that information in their medical form. Our specific sickness policies may change based on updates to CDC or state/local guidelines. We will communicate any substantial changes to you promptly.



## **11. SHARED COST REFUNDS**

Shared Cost Refunds are for Extended Illness Absences only. If a camper misses 1, 2, 3, or 4 days of any camp session for any reason, no refund or make up days will be provided.

**Shared Cost Refunds** will be provided if a camper misses 5 days\* or more of their 2-week camp session due to sickness.

When a child qualifies for a **Shared Cost Refund**, the camp and parents will *share in the cost* of the missed camp time. Outpost will refund *half* of the time missed, minus the \$50 registration fee. For example, if a camper misses 1 week (or 5 days) of camp, Outpost will refund half of one week or  $\frac{1}{4}$  of the session fee.

Documentation in the form of a doctor's note is **required** in order to initiate Shared Cost Refunds. The note must specifically state that the camper is prohibited from attending camp on the dates for which the parent is requesting a shared cost refund.

\*Missed days *do not carry over from one session to another*. Example: No refund provided if a child misses 2 days of Session 1 & 3 days of Session 2.

## **12. ACTIVITIES**

Vigorous outdoor and recreational activities, including swimming, are an integral part of our programs and are included as part of the total camp fee. Although any physical activity has risk, the camp administration believes that with the proper supervision the benefits far outweigh the risks. If there are any activities in which your child is not able to participate, please contact the office to discuss possible accommodations.

## **13. THIRD PARTY VENDORS**

In the event that a third party vendor (e.g., pool, UCSD high ropes, Aqua Adventures, bus, etc.) must close and the activity is cancelled – either temporarily or permanently – no refunds will be provided. Outpost will maintain the same hours and schedule.

## **14. ACCIDENTS**

In the event that a child is hurt at camp and needs emergency treatment, the staff will try to reach the camper's parents (and emergency contact if necessary) immediately. Outpost Summer Camps' accident insurance covers, up to our policy limits, any injuries received at camp to the extent that they are not covered by any other health and/or accident insurance covering the child.



## **15. HIRING PRACTICES**

Outpost is an equal opportunity employer. In hiring our staff and directors, we do not discriminate based on gender, race, ethnicity, culture, sexual orientation, gender identity, religion, age, mental/physical capabilities or any other classes beyond what is necessary to perform required job duties. By enrolling your camper, you are acknowledging and agreeing to our hiring practices and trusting Outpost to hire the best person for the job regardless of aforementioned or other discriminatory factors. Once counselors have been assigned, group change requests from parents will be denied.

## **16. BEHAVIOR**

Participation in Outpost is a privilege, and we believe that all children have a right to a safe and healthy environment. We aim to promote mutual respect, tolerance, and acceptance. If your child demonstrates inappropriate behavior while enrolled in our program, we will work with you and your child to solve the problem. If it becomes a repeated or larger issue, Outpost reserves the right to remove your child from our program. If a child is removed due to behavioral issues, no refund will be provided. A detailed behavior policy is available on our website at the bottom of this page:

<https://outpostsummercamps.com/mission-philosophy-safety/>

## **17. ELECTRONICS POLICY**

At Outpost Summer Camps, we are fully committed to an “Outside and Unplugged” camp experience. Our campers become completely immersed in our program and benefit most when they are away from screens.

As per our current terms and conditions, and in alignment with our philosophy, all campers are prohibited from bringing screens including cell phones, smartwatches or other electronics to camp.

Specifically:

- If an electronic is brought to camp, a parent will be required to come pick it up.
- If an electronic is brought to camp a second time, the camper will not be allowed to return to camp for the rest of the session and a refund will not be provided.
- Because electronics should never be at camp, Outpost is not liable for any lost or damaged cell phones or other items.

In the event of an emergency, or if you are needed by your camper, you will be contacted by an Outpost Director. We have several well-established systems of emergency communication in place to contact all parents and manage a crisis, including a medical crisis, should one occur.

## **18. PHOTOS**

Enrolling in Outpost means that you agree to allow images containing your child or children to be used in any promotional photos and Outpost social media account, including but not limited to print ads and the Outpost Summer Camps website. If you need to opt out of your child being in promotional photos, please contact our office.



## **19. T-SHIRTS**

At the Summer Open House held on the Saturday prior to your child's first day of camp, you will receive two new camp shirts for the season. Please have your camper try on the shirts. Only unworn and unwashed shirts can be exchanged for another size. Please clearly mark your child's name in their shirt before it is worn to camp. For campers not present at Open House, shirts will be sent home on the child's first day of camp. Campers enrolled in multiple sessions will receive one set of shirts for the summer. Additional t-shirts can be purchased through the camp office for \$15 a pair.

## **20. PERSONAL PROPERTY**

**Do not send valuables with your child to camp. Please send your child in clothes and with items that you do not mind getting dirty or ruined.** All clothing and items (e.g., bathing suits, towels, lunch boxes, etc) that are sent should be clearly marked with the camper's name. If they are not marked, your child's counselor may mark them with sharpie at camp. While Outpost Summer Camps will try to prevent articles from being lost, we encourage each child to be responsible for their own property, and we cannot be responsible for and will not reimburse for lost items.

**Prohibited items: All electronics (see Section 17) are prohibited.** Other prohibited items include but are not limited to: Weapons (including pocketknives), toys, cards (including Pokémon and other trading cards), stuffed animals, books and all personal items not on the program lists below unless a previous special arrangement has been made with a camp director.

## **21. DAILY SUPPLIES LIST**

Outpost will provide one afternoon snack per day, water bottle refill stations, and high-quality sunscreen. Parents are welcome to send campers with their own sunscreen if preferred – in that case, please let us know so we know to look for it in your child's backpack.

Campers in these programs should bring the following items:

### **Day Camp – entering grades K-5**

Every day, your camper should bring a Backpack, Water Bottle, Lunch (Peanut-free\*), and Bathing Suit. Towels are optional (Outpost will not provide towels), and hats are recommended.

### **Senior Outpost – entering grades 6-9**

Every day, your camper should bring a Backpack, Water Bottle, and Lunch (Peanut-free\*). Hats are recommended. Your camper will need a swimsuit every day except for high ropes day.

Please Note: At Open House (the Saturday before your session), Senior Outpost Families will receive an activity schedule specific to your child's group with directions regarding additional items (ex: swimsuit and towel) to bring each day. This schedule will also be delivered to you via email.

\*For Peanut-Free lunches, please do not send anything containing peanuts or peanut butter. You are welcome to send items that are labeled "processed with peanuts" or "may contain peanuts."